

How to set up your account on Fidelity NetBenefits®

Use these instructions to help you set up your workplace savings account on NetBenefits®.

New User Registration

Verify your identity:

- 1 Enter the last 4 digits of your Social Security number
- 2 Enter your first name, last name, and date of birth
- 3 Click the Next button

New User Registration

Your username can be your Social Security number, but to better protect your account, we strongly recommend that you create a unique username.

4 Username Standards

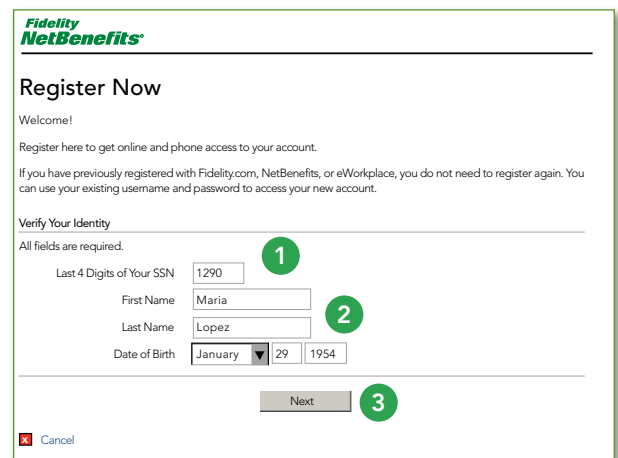
- Use 6 to 15 letters and/or numbers
- If your username is between 9 and 11 characters in length, it must contain at least two letters
- Do not use one entire piece of personally identifiable information such as your Social Security number, telephone number, or date of birth. Instead, alter or disguise it (e.g., Jane212Smith)
- Do not use 5 or more instances of a single number or letter, or easily recognized sequences (e.g., 12345 or 11111)
- Do not use symbols, punctuation marks, or spaces (e.g., #, @, /, *, -)

Password

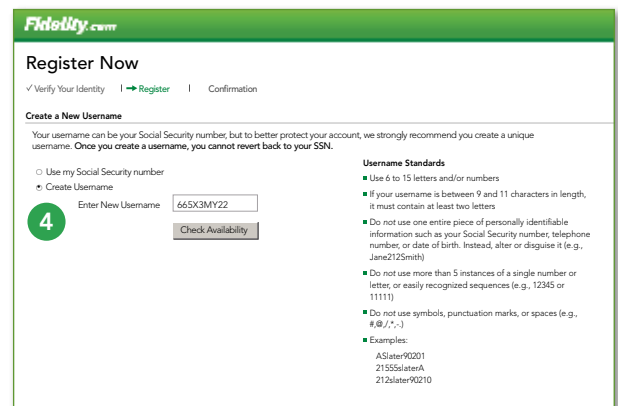
Your password protects your account from unauthorized users.

5 Password Standards

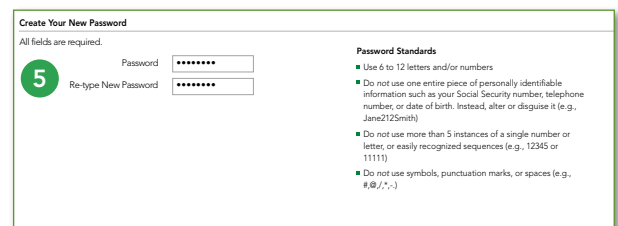
- Use 6 to 12 letters and/or numbers
- Do not use one entire piece of personally identifiable information such as your Social Security number, telephone number, or date of birth. Instead, alter or disguise it (e.g., Jane212Smith)
- Do not use 5 or more instances of a single number or letter, or easily recognized sequences (e.g., 12345 or 11111)
- Do not use symbols, punctuation marks, or spaces (e.g., #, @, /, *, -)



The screenshot shows the 'Register Now' page on the Fidelity NetBenefits website. It includes a 'Verify Your Identity' section with the following fields: 'Last 4 Digits of Your SSN' (with a green circle 1 next to the input field containing '1290'), 'First Name' (with 'Maria' entered), 'Last Name' (with 'Lopez' entered), and 'Date of Birth' (with a dropdown menu showing 'January', and day/month inputs showing '29' and '1954'). A green circle 2 is next to the 'Date of Birth' section. At the bottom right, there is a 'Next' button with a green circle 3 next to it, and a 'Cancel' button with a red 'X' icon.



The screenshot shows the 'Register Now' page on the Fidelity website. It includes a 'Create a New Username' section with the following fields: 'Enter New Username' (with '665X3MY22' entered) and a 'Check Availability' button. A green circle 4 is next to the 'Enter New Username' field. To the right, there are 'Username Standards' listed: 'Use 6 to 15 letters and/or numbers', 'If your username is between 9 and 11 characters in length, it must contain at least two letters', 'Do not use one entire piece of personally identifiable information such as your Social Security number, telephone number, or date of birth. Instead, alter or disguise it (e.g., Jane212Smith)', 'Do not use more than 5 instances of a single number or letter, or easily recognized sequences (e.g., 12345 or 11111)', and 'Do not use symbols, punctuation marks, or spaces (e.g., #, @, /, *, -)'. Examples provided are 'ASlater90201', '21555alaterA', and '212slater90210'.



The screenshot shows the 'Create Your New Password' page. It includes a 'Password Standards' section with the following fields: 'Password' (with a green circle 5 next to the input field) and 'Re-type New Password' (with another input field). To the right, there are 'Password Standards' listed: 'Use 6 to 12 letters and/or numbers', 'Do not use one entire piece of personally identifiable information such as your Social Security number, telephone number, or date of birth. Instead, alter or disguise it (e.g., Jane212Smith)', 'Do not use more than 5 instances of a single number or letter, or easily recognized sequences (e.g., 12345 or 11111)', and 'Do not use symbols, punctuation marks, or spaces (e.g., #, @, /, *, -)'. Examples provided are 'ASlater90201', '21555alaterA', and '212slater90210'.

For illustrative purposes only.

Create a Security Question

6 Security Answer Standards

- Answers must be between 3 and 31 characters
- Select a question that you can easily answer
- Answers are not case sensitive
- Do not use symbols, punctuation marks, or spaces (e.g., #, @, /, *, -)

Provide Your Phone Number and E-mail Address

7 Fidelity uses the contact information you provide to send you important communications about your benefits, as well as timely service-related and legal notifications, including messages about education and new service offerings.

Please be assured that this information is used only to communicate with you regarding your benefits with Fidelity and will not be shared with any other parties. Fidelity Investments has always been committed to maintaining the confidentiality, integrity, and security of personal information entrusted to us by current and prospective customers.

8 Click Submit

New User Registration Confirmation

9 You have successfully registered

If you have other accounts you access via Fidelity.com, NetBenefits, or eWorkplace®, your new log in information applies to these accounts, as well as to accessing your account by phone.

Begin using NetBenefits

10 Log in with your new account username and password.

- Enroll in your plan
- Check your account balances
- Change how much you set aside to save from your paycheck
- Make changes to your investments
- Use tools to help you plan for your retirement

Need Help Setting Up Your Account?
Call your Plan's toll-free number.

The screenshot shows the 'Create Your Security Question' form. It includes a dropdown menu for a security question, an answer field, and checkboxes for phone number and email address usage. A 'Submit' button is at the bottom right. The Fidelity logo and copyright information are at the bottom.

The screenshot shows the 'Register Now' confirmation page. It displays the new username (665X3MY22) and phone equivalent (5085555555). It also includes a note about updating account data and a 'Log in' button. The Fidelity logo and copyright information are at the bottom.

The screenshot shows the Fidelity NetBenefits login page. It includes a 'Log In' button, a 'Remember Me' checkbox, and a 'Log in to NetBenefits® Worldwide' link. There is also a 'New User?' section with a 'Register Now' link and a 'Need Help Logging In?' section with links for frequently asked questions and security notice. The Fidelity logo is at the top left.

For illustrative purposes only.

Turn here®

